

MOULTONBOROUGH, NEW HAMPSHIRE
CAPITAL IMPROVEMENTS PROGRAM COMMITTEE
Minutes of July 19th, 2012, Meeting

Members Present: Richard Brown (Chair); Peter Jensen (Planning Board); Jon Tolman (Selectman); Josh Bartlett (Alternate)

Absent: Barbara Rando, Alan Ballard (ABC), Bruce Woodruff (Town Planner)

Richard called the meeting to order at 9:05 AM.

On a motion by Josh and second by Jon, the minutes of July 12th, 2012, were approved unanimously.

Richard seated Josh in place of Barbara.

Discussion

The committee discussed the overall ranking progress. There was a sense that the median will be a good guide for prioritizing requests. Richard said if any members had issues with any specific median rank, we should discuss it.

The committee next discussed the cost-request matrix. The committee is waiting for the lease items from prior years to be included in the overall matrix as it is needed for a complete view of capital expenditures. The committee is concerned that the capital expenditure request costs for several outlying years is well above \$2Mil and has significant differences between the annual spikes and valleys over the six year plan span. The committee's goals are to level the costs and do so at a level much closer to recent year expenditures. Different ways to accomplish the goals were discussed. The committee agreed that requests we do not recommend (class 7) and requests we do not have enough information to review properly (class 4) will not have estimated costs in the 6-year plan annual totals and instead the estimated costs will appear in a column to the far right of the highest year in the plan.

The committee discussed what charts might be developed to help visually express the matrix content. There was consensus that the chart should show recommended requests plus recommended requests plus the BOS approved capital reserve funding ARC plan.

The committee discussed what should be included in the report.

The committee is targeting public hearing dates of July 31st, at 7:00 PM, at Town Hall, and an if-needed follow-up date at the Library or Public Safety Building of either August 13th, or Wednesday August 15th, at 7:00 PM.

The next meeting is scheduled for Thursday, July 26th, 2012 at 9:00 AM at Town Hall.

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Josh made a motion to adjourn the meeting. Jon seconded and the motion was unanimously approved. The meeting was adjourned at 11:05 AM.

Respectfully Submitted,

Peter Jensen,
Capital Improvements Program Committee